

**MEETING OF THE CITY COUNCIL
February 16th, 2016**

The Butler City Council met in regular session on Tuesday, February 16th, 2016 at 7:00 p.m. in the Council Chambers at City Hall, 22 West Ohio with Mayor Malan presiding. The following Councilmen were present:

ROLL CALL

Brad Vermaas - Absent	Craig Irwin
Brian Phillips	Terry Agnew
Thom Burg	Gayle Cook
Gayle Stark	Carolyn Jett

OTHERS PRESENT

Others present were City Administrator Casey Koehn, City Clerk Corey Snead, Public Works Director Trent Diehl, City Attorney Tom Addleman, Bates County Economic Developer Shayla Sparks, Code Enforcement Office Jim Wheatley and Police Chief Randy Beshore.

OTHER GUESTS

Gayle Alexander, Linn Nitsche and Mel Ewing

APPROVE CONSENT AGENDA

Motion by Phillips, seconded by Irwin to approve the minutes of the regular session of February 2nd, 2016 Motion passed unanimously by a show of hands.

Motion by Irwin, seconded by Agnew to approve the bills presented for payment. Motion passed unanimously by a show of hands.

Motion by Agnew, seconded by Stark to approve the training request presented. Motion passed unanimously by a show of hands.

DELETION/ADDITION TO AGENDA

Add to new business Airport temporary suspension and transfer of entitlement Motion by Phillips to add both items to new business, seconded by Stark. Motion passed unanimously by a show of hands.

SCHEDULED GUESTS

None

COMMITTEES
Finance

Phillips gave the report from the Finance Meeting that was held at 6:00 pm. That Koehn continued going over the budget for FY 2016-2017. Koehn is waiting on Health Insurance rates to come back, so final budget numbers can be in place for council to review.

BOARDS AND COMMISSIONS

Park and Recreation

Koehn gave the report from the Park and Recreation meeting. Discussion has been held regarding the Butler school running the concession stands at the ball fields when ball season is in session. The school will begin paying the \$3 ,000.00 yearly fee next Fiscal Year and the Commission felt that they should have the opportunity to run the stands while they are playing. There was also discussion regarding the local sports organizations and the use of City of Butler facilities. Scott Bitner will be talking to the program leaders about City involvement in the future and possibly inviting them to the next meeting for further discussion.

Airport

Koehn gave the report from the Airport meeting. Robert Crain with Burns and McDonnell talked about the drainage project. Unfortunately, the project will be put on hold due to funding. Other municipal airports are struggling to meet the 10% match for funds as well. The City's match for the project would be approx. \$42,000. The next meeting will be in April and will be held at the Airport at 5:30 pm. We will be touring the facilities and noting repairs that need to be made.

Neighborhood Advisory

Burg gave the report from the Neighborhood Advisory meeting. A new procedure was introduced on how nuisance properties would be handled by the Code Officer. That a tracker has been put in place to follow each property that has been reported as a nuisance. The commission also wants to see if the radio and paper will start publishing the addresses of properties that are nuisances.

UNFINISHED BUSINESS

None

PUBLIC HEARINGS

None

**BILLS, ORDINANCES,
RESOLUTIONS, POLICES and
PROCLAMATIONS**

None

Reports

CITY CLERK

Snead reported that the online billing for utilities will hopefully be up and running by the end of March.

ECONOMIC DEVELOPER

On April 14th there will be a Job Fair at the Adrian Optimists building. Sparks and Koehn will be meeting with leaders of MMC to start discussions about a possible satellite campus. Sparks is continuing working on the Comprehensive Plan, and met with USDA Representative about different loans and grants that could be available.

POLICE CHIEF

Received an \$800.00 grant this past week for Youth Enforcement.

CITY ATTORNEY

Nothing to Report

CITY ADMIN

Missouri Main Street

Keith Winge with MO Main Street will be here on Feb 18th at 12 pm for our first meeting with the Main Street stakeholders. Our first meeting will be a Start-up Consultation with the smaller group of stakeholders to go over the agreement and each party's obligations, identify opportunities and examine the 2-year schedule. The next meeting will be a Town Hall meeting where the community will be invited to learn more about Main Street, the grant process and get their ideas on downtown and what is important to them

1 E. Dakota

Koehn and Diehl are working on the scope of work for the demo bid at 1 E Dakota. Koehn sent a notice to DNR regarding possible asbestos in the building is waiting back for a response The building was inspected and found to have asbestos containing material. We have an abatement estimate and are currently reviewing it. We also want to get an engineer involved to guide/direct us as to the best possible way to secure/demolish the remaining structure.

Technical College

A meeting is scheduled for Feb 19th with the Bates County Economic Developer, Rep Patricia Pike, the Missouri Job Center and Butler High School to pre-plan the March 11th meeting with Dr. Kirk Nooks, President of MCC Longview to explore the possibility of a satellite community college in the Butler area. In speaking with Rayna Born of the Missouri Job Center, employers are very often looking for skilled labor with specific training, certifications or licensing that just cannot be found in our area. She believes that one of the road blocks is indeed access to the required schooling and/or training. Also, by teaming up with the Butler High School and the newly implemented 'Project Lead the Way' a STEM (science, technology, engineering and math) based K-12 curriculum program, our local high school students can take advantage of the college level classes while still attending high school and possibly earning college credit through the AP PLTW program in a specific career field. We will be touring possible facilities that could meet the needs of the school.

Thorco Building

The RFP that was submitted for the old Thorco building is still out for determination

Cool & Connected

Koehn is meeting with the Bates County Economic Developer and a Rep. from USDA to complete a letter of intent for "Cool &Connected",

a pilot program that provides a team of experts to help community members develop strategies and an action plan for using planned or existing broadband service to promote smart, sustainable community development. Quality broadband access can provide new opportunities for people and businesses. A growing number of communities have combined broadband service with other local assets such as cultural and recreational amenities to attract and retain investment and people, including young people. This can help diversify local economies. Such efforts typically require planning among community leaders, businesses, and internet service providers. The Cool & Connected program will provide assistance to this end, helping communities take advantage of new or existing broadband service to create walk able, connected, economically vibrant main streets and small-town neighborhoods.

CDBG

The Kaysinger close out hearing for the CDBG demo project was rescheduled to Feb 17th at 10 am.

Union Rep.

City Staff met with the Union Rep on February, 15th and no changes were made.

Surplus Property

Koehn received a phone call regarding the purchase of City property by a citizen. In the past, the City requested bids for surplus property including real property. With Council permission, we will do this again due to a specific request.

PUBLIC WORKS

Diehl presented a bid from Ace Pipe Cleaning to continue with the current contract we have with them. They currently charge \$1.30 a foot and we currently have about 9,000ft that need to be cleaned. Cook made a motion to continue with Ace Pipe Cleaning at the current rates, seconded by Stark. Motion passed unanimously by a show of hands.

CODE ENFORCEMENT

Reported on the current nuisances in town. Koehn also went over the new procedure on how code violations would be handled.

1. Commission members, Council members and any other citizen shall report nuisance violations via written complaint to the Deputy City Clerk.
2. The clerk will record such violation in the 'code violation tracker' and make a copy of the complaint for the codes officer and the codes officer will issue a ticket and bring back a picture of the property in violation.
3. The codes officer will report back to Clerk the date ticket was written and give a copy of the ticket to the Clerk.
4. The codes officer will then report the date the violation was addressed.

The codes officer will determine the amount of time given to the property owner dependent upon the nature of the violation. If addressed, the codes officer will bring a picture of the property to the Clerk for the file. If not addressed, then the violation is turned over to the City Administrator to begin the abatement process.

MAYOR

COUNCIL MEMBERS

Appreciate all the good work the departments are doing.

VERMAAS

PHILLIPS

Nothing to Report.

BURG

Called for a Finance Committee meeting at 6:00 p.m. before the next council meeting. That Koehn was doing a good job on the budget.

STARK

Good Job on the new code tracker.

IRWIN

Nothing to Report.

AGNEW

Nothing to Report.

COOK

Nothing to Report

JETT

Nothing to Report

New Business

Committee Appointments

The Mayor brought the name of Lisa Brown for appointment to the Planning Commission and Edith Dilley for appointment to the Neighborhood Advisory. Motion by Stark to accept the appointments of Lisa Brown and Edith Dilley, seconded by Cook. Motion passed unanimously by a show of hands.

Fire Department

The Fire Department submitted three bids for a vehicle stabilization equipment and air bag. Feld Fire for \$7,946.80, Hoffcomp for \$8,181.50 and Alex for \$8,193.00. The Fire Department has \$10,000.00 budgeted this year for the new equipment, bids have come back lower. Chief Henry recommends that we purchase from Feld Fire for \$7,946.80. Motion by Burg to go with the recommendation of Feld Fire for \$7,946.80, seconded by Phillips. Motion passed unanimously by a show of hands.

Airport

Currently to suspend the drainage project at the Airport. Motion by Burg to suspend the drainage project at this time and the city signs the letter stating so, seconded by Stark. Motion passed unanimously by a show of hands.

MO Dot

Transfer of entitlement back to MO Dot of \$93,247.00 because of the current airport project being suspended at this time. Motion by Stark to send back the \$93,247.00 to MO Dot, seconded by Cook. Motion passed unanimously by a show of hands.

ADJOURN

There being no further business, motion was made by Phillips, seconded by Burg to adjourn the meeting. Motion passed unanimously by a show of hands.

ATTEST

Corey Snead
City Clerk

Mayor Don H. Malan